

Friends of High Town Association

Constitution

Name

The Name of the Group is Friends of High Town Association (known as 'Friends of High Town')

Aim

The Aim of the group is to improve the image of High Town and to foster and maintain pride in High Town

High Town is defined as including the Ward of High Town

Objectives:

To involve all sectors of the community in developing and maintaining High Town, to encourage a sense of local ownership and give local people an opportunity to have a say in the development of High Town

To promote high standards of maintenance in order to conserve and protect the character and heritage of High Town

To promote the conservation and protection of the wild life and wildlife habitats within the High Town area

To raise money for improvements in the area including its parks and other High Town facilities and to undertake projects which stimulate local interest, awareness and enjoyment of High Town

To liaise with Luton Borough Council, local police and other interested parties in creating and developing plans for the future of High Town

The Friends of High Town Association is a non-sectarian, non-religious, non-party political organisation.

Powers

Power to raise funds and invite and receive contributions to pay for the purpose of meeting the objectives of the group.

Write, print or publish information relating to Friends of High Town Association activity

Power to do all other lawful things as are necessary for the achievement of the Objectives

Membership

Membership will cost £2 per annum and this amount will be reviewed at each Annual General Meeting.

Membership will be open to anyone with an interest in High Town and who agrees with the objectives.

Only members may vote on issues raised at meetings and on changes to the constitution.

Ordinary meetings and events are open to all members of the public.

Donations welcome.

The Management committee shall consist of

Chair, Vice Chair, Treasurer, Secretary- Up to 4 additional co-opted Members

Office to be held for 1 year with committee members eligible to stand for re-election.

THREE members shall constitute a quorum for a meeting of the committee

Annual General Meeting

7.1 Held in April of each year for the purpose of

7.2 Receiving reports for activities

7.3 Electing new committee members

7.4 The meeting to be open to all members

Special General meeting

The secretary shall call a Special General Meeting at the request of the committee, or on receipt of a written petition by not less than two thirds of the membership. The secretary shall give at least 21 days notice of a Special General Meeting.

Finance

9.1 All monies raised to be used by or on behalf of the Friends of High Town shall be used to further the aims and objectives of the group

9.2 The treasurer shall keep accounts of the finances

9.3 The committee shall have a bank account in the name of Friends of High Town. Two signatories must sign all cheques and withdrawals.

9.4 All spending should be approved by committee on a majority vote. In the case of a tie, the chair will make a casting decision.

9.5 The Friends of High Town accounts shall be audited once a year by an independent auditor.

9.6 Members incurring expenses on behalf of the Friends of High Town shall produce receipts to the Treasurer (or the Chair in the absence of the treasurer who will communicate with the treasurer)

Dissolution

In the event of the groups being dissolved any remaining assets, following the settlement of all outstanding liabilities, shall be applied to the benefit of any organisations that share common aims with the Friends of High Town and as agreed by those members present at the meeting.

Alterations to the Constitution

The Constitution may be amended by a motion passed at the Annual General Meeting.

This constitution was adopted as the Constitution of the Friends of High Town was adopted as the Constitution at the group's inaugural meeting held at High Town Methodist Chapel in June 2010